

CVCheck will follow up with the Referee and Applicant to ensure the check is completed in a timely manner

Details of all follow up communications are available on the **View Order Screen (right)**.

Here, we can see that Michael's referee, Ash, was contacted at his email address **AG@acme.com** on the 5th of September at 8:40 am.

**People to Check**

\* To resend a Prepaid check code email to a new email address or to change the phone number, click "Edit" on the row you would like to change.

Remove	Name	Email	Phone	Prepaid Ref	Check Code	Status	Reports
<input type="checkbox"/>	Bull, Michael	ab@cvcheck.com	+61412345678		FCBNNVJ	In Progress	<a href="#">View</a>

Messages

Subject	To	Create Date
<input type="checkbox"/> Background check request from: Demonstration Account	TrainingAus@cvcheck.com	4/09/2018 4:09:30 PM
<input type="checkbox"/> SMS sent to applicant	+61412345678	4/09/2018 4:31:50 PM
<input type="checkbox"/> CVCheck: Order In Progress	TrainingAus@cvcheck.com	4/09/2018 4:31:52 PM
<input type="checkbox"/> CVCheck: Australia: Streamlined Employment Reference - Essentials (M Bull)	<b>AG@acme.com</b>	5/09/2018 8:40:44 AM

Hi Ash Greene

CVCheck has been asked to conduct a *Australia: Streamlined Employment Reference - Essentials* check on behalf of **Michael Bull**.

**Michael Bull** has indicated that this is the relevant place to obtain the information required for this check and we'd appreciate it if you would please complete a short questionnaire as soon as possible.

**Please [click this link](#) to complete the questionnaire.**

Any documentation that was supplied by **Michael Bull** will be attached to this email.

Thanks for your help with this. If you have any questions please feel free to call us on +61 8 9388 3000 and quote our reference (CVC164970).

Thanks

The CVCheck Team

<input type="checkbox"/> SMS sent to the questionnaire respondent		5/09/2018 8:40:45 AM
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